

Notice of Paycheck Protection Program Forgiveness

1. FOR PURPOSES OF PAYCHECK PROTECTION PROGRAM LOAN (the "PPP Loan") FORGIVENESS, THE BORROWER WILL HAVE TO DOCUMENT THE PROCEEDS USED FOR PAYROLL COSTS IN ORDER TO DETERMINE THE AMOUNT OF FORGIVENESS. The Lender is not responsible to document the PPP Loan proceeds.
2. The amount of loan forgiveness can be up to the full principal amount of the loan and any accrued interest. That is, the borrower will not be responsible for any loan payment if the borrower uses all of the loan proceeds for forgivable purposes described and employee and compensation levels are maintained.
3. At least sixty percent (60%) of PPP Loan proceeds shall be used to cover payrolls costs.
4. No more than fourth percent (40%) of PPP Loan proceeds shall be attributable to non-payroll costs.
5. The actual amount of loan forgiveness will depend, in part, on the total amount of payroll costs, payments of interest on mortgage obligations incurred during your coverage period, rent payments on leases during your coverage period, and utility payments under service agreements during the eight- or twenty-four-week period following the date of the PPP Loan. However, not more than 40 percent of the PPP Loan forgiveness amount may be attributable to non-payroll costs.
6. Loan forgiveness will be provided for the sum of documented interest on eligible debt obligations. As explained above, not more than 40 percent of the forgiven amount may be for non-payroll costs.
7. If PPP Loan proceeds are utilized for unauthorized purposes, the Small Business Administration will direct the Borrower to repay those amounts.
8. The Lender in its sole and absolute discretion will determine the amount of forgiveness based on the attestations of the Borrower and the truth and accuracy of the documentation provided by the Borrower.
9. Notwithstanding the foregoing, SBA will issue additional guidance on loan forgiveness.